

Remington
 61111

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RECORDS CONTROL SCHEDULE

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 Date February, 1981

Record Category, Title, or Description	Copy	Location or Principal Responsibility	Total Retention
REPORTS (Cont'd.)			
- TO DU PONT EXECUTIVE COMMITTEE			
- ANNUAL AND MID-YEAR UPDATE	O	EXECUTIVE COMMITTEE	15 YEARS
	X	MANAGEMENT	10 YEARS
	X	FINANCE	10 YEARS
	X	ANYWHERE	MAX. 5 YEARS
- WORK PAPERS	O	FINANCE	5 YEARS
- QUARTERLY	O	EXECUTIVE COMMITTEE	5 YEARS
	X	MANAGEMENT	5 YEARS
	X	FINANCE	5 YEARS
	X	ANYWHERE	MAX. 1 YEAR
- WORK PAPERS	O	FINANCE	1 YEAR