## **Test Lab Request Form Instructions**

 The TLW request form can be found on the second worksheet (tabs at bottom of the screen) of this file. BARBER -

**RE 0004262** 

- Please fill in all required fields as noted in red. Please fill in all other fields if applicable / possible. Instructions for each field will appear when you click on the field. The procedure field is an embedded MS Word object which will allow you to use formatting features not possible in Excel (i.e. paragraphs, bullets, numbering, etc).
- If possible, create your desired data table and/or graph formats in the additional worksheets of this file. This is preferred over extensive written procedures.
- If the request is for High Speed Video, specify any desired parameters (i.e. frame rate, resolution, etc.) in the "HSV Setup" tab. If not specified, the videographer will document the parameters that they chose to use.
- Once the form is completed, save this file on your personal computer using the following format:

## TLW#### - Brief Description

Try to keep the description as concise as possible. Your name in the filename is no longer necessary.

Email the file to Phillip Reesor (primary) and Mark Hammond (secondary).
Phillip will return your email with the assigned number and the assignee

## **Test Lab Work Request Form** Project #: 241493 Engineer: Vince Norton 1/18/2009 **Date Submitted:** Measure Safety Detent Spring hole location in 4 Model 770 Test Description: T&P Trigger Blocks and 4 Model 770 DAT Trigger Blocks Measure hole locations in 4 each of the T&P trigger blocks and DAT trigg Test Procedure: blocks to compare location. TLW Form <autofile> Page 2 of 11

**BARBER - RE 0004263** 

## **Test Lab Work Request Form**

TLW #: 1/19/2009

itions in 4 each of the T&P trigger blocks and DAT trigger : location.

TLW Form

<autofile>

Page 3 of 11

Test Lab Work Request Form

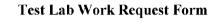
RE0004232

| Test Lab Work Request Fo                                    | orm              |
|---|------------------|
| Special Requirements:                                       |                  |
| Supplies Availability:                                      | ·                |
| Results Required:   |                  |
| ******This section to be completed by Test Lab Manager***** |                  |
| Assigned To:  | Start Date:      |
| Assigned Date:  | Completion Date: |
| Comments:   |                  |

**BARBER - RE 0004267** 

TLW Form <a href="text-autofile"><a utofile</a> Page 6 of 11

Page 7 of 11



TLW Form <autofile>

Data Only Formal Report

Page 9 of 11

equest Form

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Cont'd Procedure

| RCHIVE:              |          |              |        |           |                    |          |               |         |
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|                      |          |              |        |           |                    |          | Camera Ope    | rator   |
|                      |          |              |        |           |                    |          | File Na       | ames:   |
|                      |          |              |        |           |                    |          | Conve         | ntion:  |
|                      |          |              |        |           |                    |          |               |         |
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|                      |          |              |        | Equipment |                    |          |               |         |
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| .∠ 10000¥¥           |          |              |        |           |                    |          |               |         |

**BARBER - RE 0004271** 

⊂ Canon 20D

|   | c         | ALL                    | FILE                  | ES                  |                        |                           |          | î representative file(\$)       | NO ARCHIVE          |  |  |
|---|-----------|------------------------|-----------------------|---------------------|------------------------|---------------------------|----------|---------------------------------|---------------------|--|--|
|   |           |                        | File Name:            |                     |                        |                           |          |                                 |                     |  |  |
|   |           |                        |                       |                     |                        |                           |          | ·                               | Date<br>Project No. |  |  |
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| _ | Position  |                        |                       | Target              | Symbol                 | Equipment                 | Position | Target                          | Symbo               |  |  |
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**BARBER - RE 0004272**