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OPERATIONS COMMITTEE

M. R. Warden-R. H. Coleman
H. M. Stoessel-J. S. Hoffman
H. K. Faulkner
Dewey Godfrey-Gail Evans
G. M. Calhoun

Paul Hickman
C. A. Nash
N. F. Larsen
F. E. Morgan-2
D. E. Miller-2
S. M. Alvis -2

MINUTE NO. 7, 1958

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OPERATIONS COMMITTEE - ARMS DIVISION

Ilion
October 7, 1958

Present: Members

S. M. Alvis,
Acting Chairman
N. F. Larsen
D. E. Miller
C. A. Nash, Secretary

Others

W. H. Foster
(Acting for F. E. Morgan)
W. E. Leek
A. D. Gordon (Part time)
H. L. Hameister (Part time)
E. Sapp (Part time)

Absent: Paul Hickman
F. E. Morgan

Meeting opened - 8:40 A.M.

COMMITTEE PROCEDURES

Preliminary to agenda discussions, the Secretary reviewed the objectives of the Operations Committee and points of procedure for Committee operations, as outlined in the Chairman's letter of September 9, 1958 and covered new items to be included in future minutes at Management direction. These include -

1. Time of opening and closing of meeting.
2. A list of items on the agenda or brought up at the meeting which are either outside the Committee's function or for which information to support a decision has not been presented to the Committee in advance of the meeting.
3. A list of items for which decisions were withheld because one or more representatives was not prepared.
4. Names of department representatives who were not prepared to vote.

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