

~~PSH~~
~~JRA~~
Research Department
Monthly Report
Jan 1980

- ① Workman
- ② Glas

Want to Circulate to DuPont Research Directors:

- Well written in management style
- Not for action, or getting highlights
- Focus on Research & D.

- ✓ ③ • Separate memo for product development highlights of interest to Remington.
- Write so that it would be intelligible to you if you were outside - Ed Joffe

Next month it will work with Ayres to edit report. Thereafter, it is your report!

Input for Staff Meetings

- ④ (1) Conference calls
- ✓ (2) Notes like you submitted for monthly report.