

Remington
COPY

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RECORDS CONTROL SCHEDULE

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Date February, 1981

Record Category, Title, or Description	Copy	Location or Principal Responsibility	Total Retention
FEDERAL TAX AUDITS --- Also see TAX FILES AND REPORTS Upon notification from the Finance Department that examination of the Company's Federal income tax return for a given year has been completed, records retained UFTA for that year may be destroyed provided that their business use has expired and that they are not required for other purposes as set forth in this Records Control Schedule. --- Also see the Suspensions Section of the General Instructions.			
FIELD REPORTS			
FINANCIAL STATEMENTS			
- ANNUAL REPORT	O	MARKETING	MAX. 1 YEAR
- CONSOLIDATION	X	ANYWHERE	MAX. 1 YEAR
- PUBLISHED REPORTS	O	FINANCE	UFTA/10 YEARS
- QUARTERLY REPORTS	O	FINANCE	UFTA/10 YEARS
- SIGNIFICANT STATISTICS	OX	FINANCE	10 YEARS
		ANYWHERE	UNTIL SUPERSEDED