

RECORDS CONTROL SCHEDULE

FOR REMINGTON USE ONLY

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Date February, 198

Record Category, Title, or Description	Copy	Location or Principal Responsibility	Total Retention
RECORDS CONTROL SCHEDULE	O	FINANCE	2 YEARS AFTER SUPERSEDED
- AUDITS	X	ANYWHERE	UNTIL SUPERSEDED
- BULLETINS	OX	ANYWHERE	MAX. 5 YEARS
- CORRESPONDENCE AND GUIDELINES	O	FINANCE	2 YEARS AFTER SUPERSEDED
REMITTANCE REPORT (G-233)	X	ANYWHERE	UNTIL SUPERSEDED
RENEGOTIATION RECORDS - WORK PAPERS AND STATISTICAL HISTORY	OX	ANYWHERE	MAX. 2 YEARS
REPAIR GUNS - RECORDS	O	FINANCE	UFTA/2 YEARS
REPORTS	X	ANYWHERE	MAX. 2 YEARS
- ACCOMPLISHMENT --- See PROJECT RECORDS	O	FINANCE	3 YEARS AFTER CLEARANCE OR SETTLEMENT
- ACTIVITY REPORTS - PLANT PERFORMANCE (Includes Related Charts and Supporting Data.)	O	PLANT SITE	10 YEARS
- ANNUAL	OX	PLANTS	MAX. 5 YEARS
MONTHLY - JANUARY TO NOVEMBER	OX	PLANTS	MAX. 1 YEAR