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**REMINGTON ARMS COMPANY, INC.**

INTER-DEPARTMENTAL CORRESPONDENCE

Xc: J. W. Bower  
J. S. Martin



"CONFINE YOUR LETTER TO ONE SUBJECT ONLY" \_\_\_\_\_

June 2, 1983

TO: C. B. WORKMAN  
FROM: T. L. CAPELETTI *TC*  
SUBJECT: MONTHLY TECHNICAL MEETING

For your information, I asked Jim Bower for an assessment of the amount of preparation required and value to the speakers involved in the June 1, 1983 Technical Meeting. Jim's feedback was as follows:

1. Average time spent preparing the presentations:  
Approximately four (4) hours
2. Number of formal dry runs (For Jim): 1
3. Value to the speaker: Painful, but beneficial.

These times may or may not be typical, because each of these speakers have already given one or more Technical Reviews and presentations on these subjects. However, I think the amount of preparation required was entirely reasonable for the potential benefits.

TLC:ws