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PERSONAL &amp; CONFIDENTIAL

ILLION RESEARCH DIVISION

 WE Leek - Walter  
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 RA Williamson

October 18, 1967

G. M. CALHOUN

## WORK FORCE COMPARISONS

SECTION	WAGE			SALARY		
	1/1/67	10/18/67	1968 Budget	1/1/67	10/18/67	1968 Budget
DIVISION MANAGER	0	0	0	2	2	2
PROJECT CONTROL	0	0	0	2	2	3
TECHNICAL SERVICES	0	0	0	4	4	4
FIREARMS DESIGN	6	7	6	25	29	38
MODEL SHOP	9	9	9	1	1	1
CUSTOM SHOP	11	10	11	11	11	10
POWDER METAL	18	39	13	14	14	14
"ALCET"	2	2	4	4	4	4
MACH. DEVELOPMENT	3	2	5	5	5	5
TOTALS	47	69	89	72	72	72

Note: Included in above figures are:

On DuPont Rolls - 4 (Sal.)

"Rented Help" - 2 (Sal.)

## NOTES ON ABOVE SUMMARY:

1. - The Division Manager's Secretary also carries the majority of work load for The Firearms Design Group. This situation is somewhat overloaded and not too practical.
2. - Project Control: - With the loss of the Supervisor this work has been picked up by additional training and effort of the Clerk, and by adding a typist clerk. Remaining load has been spread to each of the Section Managers and a little more help from the Division Manager. This is now working reasonably well however, believe that an Accountant may be needed in reserve. There is one who may aspire to the job, and now located in the Powder Metal group.
3. - Technical Services: - This group includes the Supervisor of Current Models Program (R.P. Kelly). Finnegan is approaching retirement. Frank Hart is used part time by the Design Group. The Detailer, Gloria Polley, is used part time on Stenographic work, account of vacations, illnesses, or extra work loads in the other Sections.

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4. Firearms Design: - Expanded by net of five (5) since Jan. 1st. This expected to handle the new Shotgun program and to organize and train for the Computer and M/C programs. W. Dahl was first transferred to Walker, and later lost a designer (Waterman) by resignation. Also lost an ESD Engineer (Sankey). Another Designer (Sanzo) is being transferred from Custom Shop group. Three (3) WageRoll employees have been hired or transferred as Jr. Draftsmen, students, in training. A new Laboratory Technician has been employed to replace one (Curry) who has been moved from the Test Lab. unit into the Computer & M/C Unit. We still have one (1) unfilled Employment Authorization for a Research Engineer, requested for the Computer & M/C Programs.
5. Model Shop: - Little Change here. The Foreman (Williams) retired and has been replaced by J. Bechard (Acting). One Model maker was transferred to the M/C unit. Replacements have been made with employees in training to balance the above changes.
6. Custom Shop: - Little change here in "numbers". An experienced Machine Operator is still needed for Barrel work (Wage). A Draftsman "B" was hired and in training. Another is needed to replace "rented designer" from Premier Engineering Co.
7. Powder Metal: - Wage Roll Expansion with consolidation from plant and as tools and equipment become available to fill orders. One Engineer (Brown) transferred back to plant, replacing a Foreman (Keddell), moved into the Hi-Dense Division. One new Stenographer employed to replace M. Bridger, who will go on leave for pregnancy, Nov. 1st. This roll also includes F. G. du Pont, located in Bridgeport. Shortage of DieMakers.
8. "Alcet": - No changes. Machining work being done by Plant Tool Room and by assist from Machine Development Model Maker.
9. Machine Development: - The summary includes three (3) on the DuPont Rolls, and One "Rented Designer", scheduled to be replaced by ~~October~~ November 15th. Not included is one wage roll employee, (Deller), who was transferred to Production, anticipating the Stock Press Forming job going on the line. Since this has been delayed, presumably this man's cost is being charged to R&D.

SMA/ 10-18-67

