

cc: G.M. Calhoun
Project Control

ILION RESEARCH DIVISION STAFF MEETING NOTES

March 18, 1969

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Quality

- Problem of M/660 fire control - variable trigger pull. Plan to change design and process of housing on it for the blanks.
- Also problem with M/788 sear and receiver design which permits foreign materials to become entrapped for interference with trigger and sear.

Other

- Change in policy on delivery of first pension check.
- Procedure and rules regarding summer employees.
- Employees' Mutual Association election of representatives April 9 and 10.
- Policy regarding payments of premiums for shift differential and overtime. Suggest consult with Service Superintendent whenever in doubt.
- Telephone exchange has exhausted available new numbers. Check should be made to see if any phones can be further combined.

Safety

- Last week Ilion exceeded old record by 100 days. A continuous safety job to instill proper attitudes for new employees to be maintained with alertness on part of older employees.
- Green Card system still a good barometer, and when did you last make a safety check observation?
- Off-the-Job Injuries - How many contacts have you made with your people? Research traffic casualty this month --- almost a fatality for the driver, and others of family seriously injured.
- Associated Industries of New York Safety Campaign continues through March.
- Need for record of inspection cards for dust collectors. Responsibility of supervision to initiate.
- Question of wearing neckties around machinery.
- Proposed new safety meeting idea for month of April.
- Chemical Hazards - New "Videx" lube requires need to wash hands after exposure.
- Housekeeping Inspections - One Research section with no report record for February.
- The pattern of injuries both on and off the job appears to point towards need for more attention to the younger employees. Follow-up should be made to complete employee contacts regarding reduction of Off-the-Job injuries, and turn in report through line organization as to status of this program, giving priority to first line supervision.

SMA:T
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