

SUPERVISOR SUGGESTIONS  
TANGIBLE SAVINGS EVALUATION GUIDE

	Point Value	Points Assigned
1. <u>ORIGINALITY</u> (Must have at least 5 Points)		
a. Not new.	0	
b. Partly new.	5	
c. Original Idea.	10	5
2. <u>RESPONSIBILITY</u> (Must have at least 5 Points)		
a. Part of Job	0	
b. Required approval of line supervision.	5	
c. Required approval of another Dept.	10	
d. Required approval of several Depts.	15	15
3. <u>CONTRIBUTION</u> (Must have at least 5 Points)		
a. Only submitted Suggestion (No specific use offered)	0	
b. Submitted Suggestion and specific application.	5	
c. Assisted with final solution but was developed through efforts of others.	15	
d. Developed mostly through own efforts.	Up to 30	15
4. <u>PERSISTENCE</u>		
a. Suggestion was readily accepted.	5	
b. Required some effort to obtain approvals.	Up to 15	
c. Required changes and re-submission.	Up to 40	
d. Approval was difficult to obtain or more than one attempt required.	Up to 60	30
TOTAL POINTS		80

Point Range      Award - % of Annual Net Savings\*

15 - 35	2 1/2 %
40 - 60	5 %
65 - 85	7 1/2 %
90 - 115	10 %

\* If the expected life of the improvement is less than two (2) years, the award will be one-half the % shown.

4-26-63  
RMH:sm