

REMINGTON ARMS COMPANY, INC.
Firearms Research Division

TO:

FROM:

RESEARCH TECHNICAL REVIEW

You are invited to participate in a Research Technical Review on _____, from _____ to _____ in
Day _____ Date _____ Time _____
the Research Conference Room. This review will give you an
opportunity to describe your recent work to Research Management.

You should plan to be in the conference room early enough to have
all visual aids set up and ready to begin on time. To keep us on
schedule, plan your talk to last thirty minutes, which includes
five to ten minutes for questions from the floor. The audience
is interested in your objectives and economic importance to
Remington Arms Company; however, talk primarily about your
personal technical contributions. Thoughtful and thorough
preparation is needed to give a good presentation. Use whatever
visual aids are necessary to present your ideas to the group.

Following the presentations, you are invited to attend a luncheon
with the Research Management and Staff.

Contact the writer if you have any questions.

CER:T
Attachments