

Remington
FOR REMINGTON USE ONLY

RECORDS CONTROL SCHEDULE

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Date February, 1991

Record Category, Title, or Description	Copy	Location or Principal Responsibility	Total Retention
FINISHED PRODUCT DISTRIBUTION EXPENSE STATEMENTS	O	FINANCE	3 YEARS
	X	ANYWHERE	MAX. 3 YEARS
FINISHED PRODUCT TO WAREHOUSE	OX	ANYWHERE	MAX. 3 YEARS
FIREARMS TRANSACTION RECORDS	O	PLANT SITE SALES OFFICE	LIFE OF COMPANY
FIXED ASSETS			
- ABANDONMENTS IN PLACE	O	FINANCE	1 YEAR
- APPRAISALS - PLANT	O	FINANCE	UNTIL SUPERSEDED
	X	ANYWHERE	2 YEARS
- CODE MANUAL	O	FINANCE	PERMANENT
	X	ANYWHERE	MAX. 2 YEARS AFTER SUPERSEDED
- REQUEST FOR CODE CHANGES (Form G-461)	O	FINANCE	UFTA/50 YEARS*
	X	ANYWHERE	MAX. 2 YEARS

*Filed with fixed asset vouchers.

BARBER - PRESALE R 0109532

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