

Remington
FOR REMINGTON USE ONLY

RECORDS CONTROL SCHEDULE

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Date February, 1998

Record Category, Title, or Description	Copy	Location or Principal Responsibility	Total Retention
RECORDS CONTROL SCHEDULE	O	FINANCE	2 YEARS AFTER SUPERSEDED
	X	ANYWHERE	UNTIL SUPERSEDED
- AUDITS	OX	ANYWHERE	MAX. 5 YEARS
- BULLETINS	O	FINANCE	2 YEARS AFTER SUPERSEDED
	X	ANYWHERE	UNTIL SUPERSEDED
- CORRESPONDENCE AND GUIDELINES	OX	ANYWHERE	MAX. 2 YEARS
REMITTANCE REPORT (G-233)	O	FINANCE	UFTA/2 YEARS
	X	ANYWHERE	MAX. 2 YEARS
RENEGOTIATION RECORDS - WORK PAPERS AND STATISTICAL HISTORY	O	FINANCE	3 YEARS AFTER CLEARANCE OR SETTLEMENT
REPAIR GUNS - RECORDS	O	PLANT SITE	10 YEARS
REPORTS			
- ACCOMPLISHMENT --- See PROJECT RECORDS			
- ACTIVITY REPORTS - PLANT PERFORMANCE (Includes Related Charts and Supporting Data.)			
- ANNUAL	OX	PLANTS	MAX. 5 YEARS
MONTHLY - JANUARY TO NOVEMBER	OX	PLANTS	MAX. 1 YEAR

BARBER - PRESALE R 0109543

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