

MONTHLY AND QUARTERLY REPORTS
1981

DUPONT		RECORDS CONTROL SCHEDULE	
RECORDS CATEGORY OR TITLE:			
R+D Periodic Reports			
COPY "O" (OFFICIAL) <input type="checkbox"/>		"X" (EXTRA) <input checked="" type="checkbox"/>	
TOTAL RETENTION:			
10 Years			
GS-11050 Rev. 8/78			

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DON'T SAY IT—WRITE IT

To _____

From _____

- Research Quarterly Report (Due the last Frid
 - March
 - June
 - September (30th)
 - December (30th)
- Research Highlight Report (Due the last Friday of month in Bridgeport)

- January	- July
- February	- August
- April	- October (28th)
- May	- November (25th)

Note:

The New Products Report should be in Jim Martin's Office the preceding Friday.

"YOUR S.

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