

PRIVILEGED AND CONFIDENTIAL
ATTORNEY/CLIENT PRIVILEGE
ATTORNEY WORK PRODUCT

To:	Ammunition Manufacturing	(Lanoke)	Cahan/Rink
	Ammunition Sales and Marketing	(Madison)	Dwyer
	Armorer's School/Field Service	(Ilion & Madison)	Evans
	Consumer Service	(Lanoke & Madison)	Evans/Rink
	Arms Service and Product Service	(Ilion)	Evans
	Engineering	(Elizabethtown, Ilion & Lanoke, Mayfield)	Cahan
	Firearms Sales and Marketing	(Madison)	Campbell
	Firearms Manufacturing	(Ilion & Mayfield)	Cahan, Lance
	Research & Development	(Elizabethtown & Lanoke)	Cahan, Diaz, Schluckebier, Franz

From: Ronald H. Bristol, II
Executive Vice President and Chief Operating Officer

Date: November 15, 2005

Re: Litigation-Related Document Retention

Remington is from time to time involved in products liability lawsuits involving the company's firearms and ammunition products. This is a reminder that regular records retention periods for company records (including both hard and electronic copies and records) do not apply to any materials (i.e., these records are to be kept until further notice) containing information on any of the following topics relating to Remington firearms (both domestically and internationally sourced) and ammunition:

- Alleged accidental discharges, barrel or other bursts, and other potentially safety-related incidents relating to firearms
- The design, manufacture or performance of fire control and safety mechanisms (including component parts) of firearms
- The design, manufacture or performance (strength and endurance) of barrels and actions of firearms
- Test and quality control data relating to fire control and safety mechanisms (including component parts) and strength and endurance of barrels and actions of firearms
- Alleged ammunition accidents and malfunctions involving safety-related incidents
- Test and quality control data relating to design or production of ammunition.

In particular, Remington has just received discovery requests in a personal injury lawsuit involving a Model 710 rifle. You should promptly send a copy of this directive to those employees at your facility who may have potentially responsive materials that such records must continue to be maintained as ordinarily kept and are not to be discarded, destroyed or deleted for any reason. With your assistance, we will be arranging for a coordinator at each site to assist in



arranging for a review of the records maintained by those employees who may have responsive materials.

This general notice is in addition to, and does not supercede, special procedures in place at one or more of your worksites to maintain manufacturing and engineering records that may also be relevant to litigation.

Should you have any questions, please feel free to call me.

As always, thank you for your anticipated cooperation.

Ronald H. Bristol, II

CC:

Tommy Millner
Mark Little

President and CEO
EVP, CFO And CAO

PRIVATE AND CONFIDENTIAL
[REDACTED]
[REDACTED]
[REDACTED]

To: Ammunition Manufacturing	(Lonoke)	Cahan/Rink
Ammunition Sales and Marketing	(Madison)	Dwyer
Armorer's School/Field Service	(Nion & Madison)	Evans
Consumer Service	(Lonoke & Madison)	Evans/Rink
Arms Service and Product Service	(Nion)	Evans
Engineering	(Elizabethtown, Nion & Lonoke, Mayfield)	Cahan
Firearms Sales and Marketing	(Madison)	Campbell
Firearms Manufacturing	(Nion & Mayfield)	Cahan, Lance
Research & Development	(Elizabethtown & Lonoke)	Cahan, Diaz, Schluebier, Franz

From: Ronald H. Bristol, II
Executive Vice President and Chief Operating Officer

Date: November 15, 2005

Re: [REDACTED] - Records Retention

Remington is from time to time involved in products liability lawsuits involving the company's firearms and ammunition products. This is a reminder that regular records retention periods for company records (including both hard and electronic copies and records) do not apply to any materials (i.e., these records are to be kept until further notice) containing information on any of the following topics relating to Remington firearms (both domestically and internationally sourced) and ammunition:

- Alleged accidental discharges, barrel or other bursts, and other potentially safety-related incidents relating to firearms
- The design, manufacture or performance of fire control and safety mechanisms (including component parts) of firearms
- The design, manufacture or performance (strength and endurance) of barrels and actions of firearms
- Test and quality control data relating to fire control and safety mechanisms (including component parts) and strength and endurance of barrels and actions of firearms
- Alleged ammunition accidents and malfunctions involving safety-related incidents
- Test and quality control data relating to design or production of ammunition

In particular, Remington has just received discovery requests in a personal injury lawsuit involving a Model 710 rifle. You should promptly send a copy of this directive to those employees at your facility who may have potentially responsive materials that such records must continue to be maintained as ordinarily kept and are not to be discarded, destroyed or deleted for any reason. With your assistance, we will be arranging for a coordinator at each site to assist in

PRIVILEGED AND CONFIDENTIAL
ATTORNEY/CLIENT PRIVILEGE
ATTORNEY WORK PRODUCT

To: Ammunition Manufacturing	(Lonoke)	Cahan/Rink
Ammunition Sales and Marketing	(Madison)	Dwyer
Armorer's School/Field Service	(Ilion & Madison)	Evans
Consumer Service	(Lonoke & Madison)	Evans/Rink
Arms Service and Product Service	(Ilion)	Evans
Engineering	(Elizabethtown, Ilion & Lonoke, Mayfield)	Cahan
Firearms Sales and Marketing	(Madison)	Campbell
Firearms Manufacturing	(Ilion & Mayfield)	Cahan, Lance
Research & Development	(Elizabethtown & Lonoke)	Cahan, Diaz, Schluckebier, Franz

From: Ronald H. Bristol, II
Executive Vice President and Chief Operating Officer

Date: November 15, 2005

Re: Litigation-Related Document Retention

Remington is from time to time involved in products liability lawsuits involving the company's firearms and ammunition products. This is a reminder that regular records retention periods for company records (including both hard and electronic copies and records) do not apply to any materials (i.e., these records are to be kept until further notice) containing information on any of the following topics relating to Remington firearms (both domestically and internationally sourced) and ammunition:

- Alleged accidental discharges, barrel or other bursts, and other potentially safety-related incidents relating to firearms
- The design, manufacture or performance of fire control and safety mechanisms (including component parts) of firearms
- The design, manufacture or performance (strength and endurance) of barrels and actions of firearms
- Test and quality control data relating to fire control and safety mechanisms (including component parts) and strength and endurance of barrels and actions of firearms
- Alleged ammunition accidents and malfunctions involving safety-related incidents
- Test and quality control data relating to design or production of ammunition.

In particular, Remington has just received discovery requests in a personal injury lawsuit involving a Model 710 rifle. You should promptly send a copy of this directive to those employees at your facility who may have potentially responsive materials that such records must continue to be maintained as ordinarily kept and are not to be discarded, destroyed or deleted for any reason. With your assistance, we will be arranging for a coordinator at each site to assist in